

Resource Wise Fund Application Form

Form Preview

Eligibility and Guidelines

* indicates a required field

This section of the application form is designed to help you, and us, understand if you are eligible for this grant. Before completing this application form you should have read the applicant criteria: [Resource Wise Fund Applicant Criteria](#).

Incomplete applications and/or applications received after the closing date will not be considered.

If you have any questions, contact funding@tauranga.govt.nz.

I have read the Resource Wise Fund Applicant Criteria and am eligible to apply *

☐ Yes

☐ No

Applicant Details

* indicates a required field

Applicant *

☐ Individual

☐ Organisation

Organisation Name

First Name

Last Name

Applicant Address *

Address

Applicant Phone Number *

Must be a New Zealand phone number.

Applicant Email *

Must be an email address.

Website or Social Media Link (if applicable)

Must be a URL.

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Organisation Type *

If you are a national organisation or based at a national office, is your local branch aware of this application and do they support it? *

☐ Yes ☐ No ☐ Not Applicable

Bank Account Details *

Account Name

Account Number

Must be a valid New Zealand bank account format.

Bank Deposit Slip *

Attach a file:

Has your organisation received funding from Tauranga City Council in the last three years? *

☐ Yes ☐ No

About Your Project

* indicates a required field

Project Title *

Provide a name for your project. Your title should be short but descriptive

Project Location *

Project must take place within the Tauranga City boundary.

Project Type *

Select the option that best describes your project.

Start Date (after 1 October 2026) *

Must be a date.

Project cannot start before 1 October 2026

End Date (by 31 December 2027) *

Must be a date.

Projects must be completed by 31 December 2027

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Project Budget

Total Project Cost *

\$

Must be a dollar amount.

The full cost of delivering the project, programme or operational activity, not just the expenses for a particular stage or portion of it.

Total Amount Requested (\$2,000 - \$25,000) *

\$

Must be a dollar amount.

The total amount you are applying for through this application must be between \$2,000 and \$25,000.

The budget must balance (total income = total expenditure).

Upload full project budget including all confirmed and unconfirmed income sources. *

Attach a file:

Income sources may include your organisation's monetary contribution, confirmed/unconfirmed grants, sponsorship, fundraising, volunteer hours (\$26p/hr) donations, ticket sales, fees, and other project-related income.

Project Details

Provide a brief description of your project or programme *

Tell us what you will do (activities) and the difference you expect those activities to make. Focus on the changes you expect to see as a result of your project. Go to the Funding Centre's Answers Bank at <https://www.fundingcentre.com.au/answersbank#Qu1> if you need some ideas about how to frame your response.

Please tick the Actions in the WMMP that are relevant to your project. *

- ☐ Action 19 - Investigate, consider, trial, and implement solutions for the diversion of construction and demolition waste in collaboration with private industry.
- ☐ Action 20 - Investigate, consider, trial, and implement services for targeted waste streams, particularly hard-to-recycle items such as soft plastics, small lids, textiles, and batteries.
- ☐ Action 25 - Promote food waste prevention, food rescue initiatives, and home and community composting alongside the kerbside food collection service.
- ☐ Action 29 - Investigate, consider, trial, and implement changes to support a circular economy.

For TCC Objectives refer to page 56, and for Action Plan refer to pages 55-69, in the [WMMP](#)

What problem or need is your project addressing, and why is it important? *

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Tell us why your initiative is needed, and proof that there is a problem that needs resolving. Provide statistics/evidence (where available) of the link between the work you will do and the outcomes you seek. Go to the Funding Centre's Answers Bank at <https://www.fundingcentre.com.au/answersbank#Qu2> if you need some ideas about how to frame your response.

Who will be involved in developing and delivering the project? *

Tell us about the people, organisations, groups, volunteers, staff, contractors, or partners involved in delivering the project.

What will the grant be used for? *

Describe the specific activities, resources, or costs that will be funded through this grant. This may include staffing, equipment, materials, venue hire, training, transport, programme delivery, or other project expenses.

List any known or potential risks that could affect project delivery and explain how you plan to manage or reduce these risks. *

Tell us about any risks that could affect your project and how you plan to manage them. This could include delays, unexpected weather, staffing challenges, funding shortfalls, venue availability, or lower-than-expected participation. This helps us understand that you have considered potential challenges and have a plan in place to deliver your project successfully.

Upload your Health & Safety Plan *

Attach a file:

Additional supporting documents (optional)

Attach a file:

Upload any additional relevant files or background material

Objectives

TCC Waste Management and Minimisation Plan (WMMP) Objectives

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Provide **three objectives** for your project that align with **three different TCC WMMP outcomes** (see pg.11).

For each objective:

- Describe the change you want to achieve through your project.
- Explain how it supports the selected TCC WMMP outcome.
- Select the corresponding TCC WMMP measure.
- Explain how you will track and report on the change achieved.

Each WMMP outcome has one corresponding measure. When selecting an outcome, you must use the measure associated with that outcome.

Mandatory Outcome and Measure

The Outcome and Measure for your first objective has been pre-selected, as all projects funded through the Resource Wise Fund must contribute to them. When developing your project objective, ensure it clearly demonstrates how your project will reduce the amount of waste sent to landfill and increase the quantity of material diverted from landfill.

Outcome: Reduce the total quantity of waste sent to landfill. **Measure:** Number of kilograms diverted from landfill.

Provide 3 objectives for this project that aligns with TCC WMMP outcomes and select the corresponding measure

Objectives should describe a measurable change (increase or decrease) in people's knowledge, skills, behaviours, circumstances, environmental or waste related outcomes.

Objectives	Outcomes
	Refer to pg.11 of the WMMP for TCC's waste hierarchy No more than 1 choice may be selected.

A measure is how you will track and report on that change to show whether the objective has been achieved.

Measure	Target	Collection method
The measure must be able to be counted or tracked to show progress No more than 1 choice may be selected.	Identify a target for the measure provided - an estimated total for your project. Must be a number.	Describe how you will collect and verify the data for this measure. For example, surveys, attendance records, registration data, audits, counts, monitoring logs, observations, weighbridge

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		data, photos, invoices, or participant feedback.

Declaration

* indicates a required field

Children's Act 2014

You acknowledge and agree that, depending on the nature of Your Project, you may be considered to be a specified organisation pursuant to s24(1)(c)(ii) of the Children's Act 2014 ("CA"). You warrant that, in relation to the Project, You will comply with Your obligations under the CA (if any), including the obligation to undertake safety checks on persons employed or engaged as a children's worker. You shall provide TCC with information (upon request) demonstrating the processes You have in place to ensure compliance with the CA and Your compliance with those processes.

Please see the [Vulnerable Children's Act 2014](#) for more information.

If your application is successful and it involves working with children, we may request evidence of Police vetting of staff. *

- ☐ I agree to provide evidence in accordance with the Children's Act 2014
- ☐ I do not agree

Terms and Conditions

The Terms and Conditions for this fund are outlined in the document linked below and must be read before responding to the following question.

[Tauranga City Council Community Grants Terms Conditions](#)

I confirm that I have read and agree to the Terms and Conditions *

- ☐ Yes
- ☐ No

Privacy Notice

We will respect and uphold your rights to privacy protection under the information privacy principles in the New Zealand Privacy Act 2020. To view our specific privacy statement that is applicable to your application and this online grant administration service, go to our [Tauranga City Council Smarty Grants privacy statement](#)

Privacy Statement

Tauranga City Council (Council) is collecting information from you as part of this application, some of this information may be personal information. This includes your name, contact details, role, organisation info, bank account details and may include application responses or supporting information (including reporting). Your information and any supporting documents may be used to assess and process this application, verify information you

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have provided, administer and manage this grant, contact or notify you about any matter relevant to the grant and/or application (including monitoring and compliance of the grant funding terms and conditions), and to update you from time to time about our grant programmes.

This application contains some fields that are mandatory, if you do not provide us with this information, we will be unable to process your application. We will not share your personal information with any other organisation or individual unless they are our contractor or other relevant 3rd party and disclosure is necessary for the specified purposes above. You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you would like a copy of your information, or to have it corrected, please contact us at info@tauranga.govt.nz, or 07 577 7000. For further information about how Council will handle your personal information, please refer to [Tauranga City Council's Online Grant Privacy Statement](#).

I confirm I have read and understand the above Privacy Statement; and any personal information I include about any other person(s) in this application has been provided with their permission and can be used for the purposes identified above. *

☐ Yes

☐ No

Application Contact

This section must contain the contact details of the individual who is authorised to complete and submit this application.

Contact Name *

First Name

Last Name

Position *

Phone Number *

Must be a New Zealand phone number.

Email Addresss *

Must be an email address.

Declaration

Please Note: If your funding application is incomplete, that is, if any of the required documents are missing without explanation, your application will be withdrawn from consideration, and you will be notified accordingly.

I have authority to apply on behalf of the applicant *

☐ Yes

☐ No

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I certify that to the best of my knowledge the statements made within this application are true and correct *

☐ Yes

☐ No

Date of declaration *

Must be a date.